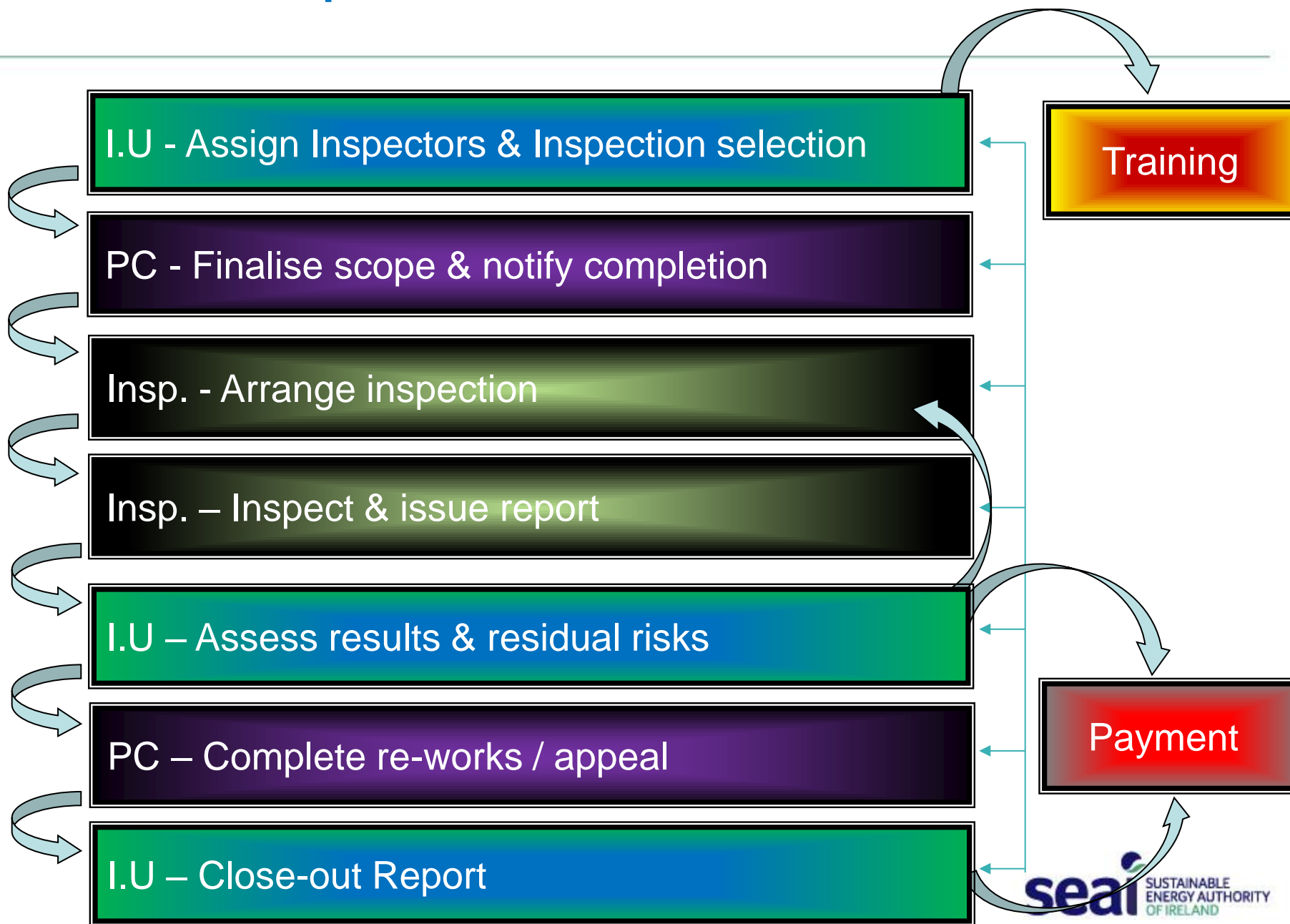


INSPECTIONS UNIT

Non Domestic Inspections

Inspection Process



2015 Inspections

- Non-domestic Inspections in 2015:
 - 99 inspections planned
 - 214 inspections completed

- Why the difference?
 - Work not complete
 - Work not to standard
 - Works different to approved spec

2015 Inspections



Phased Inspections



Training

- First inspection
- Interim inspection
- Final inspection

Phased Inspections

Training

- Early feedback with improved quality and pass rates. Learning through process.
- Competent person present
- Full access to upgrade works
- Results issued to Project Co-ordinators by SEAI

Insp. - Arrange inspection (7 calendar days)

- Specific projects notified by I.U to Inspector
- Date & time fine-tuned with Project Co-ordinator
- Project Co-ordinator manages live working environment
- Project Co-ordinator competent person in attendance, manage H&S risks
- Project Co-ordinator facilitate access, retrieve equipment



Insp. – Inspect & issue Report (2 calendar days)

- Inspect to approved specification
- Design standards: Tech Spec. 7 / SR 54 + Building Regulations
- Clarify location CE stamp on equipment
- Evidence must be seen by inspector
- Provide electrical tests, commissioning certs and O&M manual to the inspector a day in advance of inspection

Insp. – Inspection Report Template

BETTER ENERGY COMMUNITIES NON-DOMESTIC INSPECTION REPORT | 23rd- Nov -2015



Pre-Inspections

PROJECT REFERENCE:		BEC 007	
PROJECT NAME: J. Bond		LEAD APPLICANT: Ms. Moneypeney	
1 Signatures:			
a Accompanying Party: Print Name		Accompanying Party: Print Name: Roger Moore	Accompanying Party: Organisation: Aston Martin
Accompanying Party:		Accompanying Party: Signature	Accompanying Party: Date 23rd- Nov 2015
Comments / Feedback / Testimonial from Accompanying Party		Details: Very satisfied with the new aeration system.	
b INSPECTOR			
Inspector: Print Name		Inspector: Signature	Inspector: Date 23 - Nov - 2015
TYPE OF INSPECTION (tick)		Interim Inspection:	Final Inspection: <input checked="" type="checkbox"/> Re-inspection:
2 Inspector Health & Safety Risk Assessment:			Strike through wrong answer
a		Access provided by Site Supervisor	Yes <input type="checkbox"/> No <input type="checkbox"/>
b		PPE requirements understood and available	Yes <input type="checkbox"/> No <input type="checkbox"/>
c		Specific site hazards highlighted to Inspector	Yes <input type="checkbox"/> No <input type="checkbox"/>
d		Risk assessment of works area completed	Yes <input type="checkbox"/> No <input type="checkbox"/>
e		Is asbestos present?	Yes <input type="checkbox"/> No <input type="checkbox"/>
f			Safe to proceed ?
		Notes: PPE required to be worn on site.	Yes <input type="checkbox"/> No <input type="checkbox"/>
3 Post Installation:			
a Evidence installation operating as intended?		Details:	YES <input type="checkbox"/> NO <input type="checkbox"/>



Final Inspection

- Confirm which Projects are proceeding
- Scope & specification freeze: 15th August, in advance final inspection
- Inspection based on approved specification
- Ensure works are complete – high risk profile: more inspections

Re-works / appeal (if applicable)

- Re-works – complete and Project Co-ordinator signs Re-works Declaration
- Notify Inspector & provide evidence including photos
- Re-inspections complete
- Appeals process: BECinspections@seai.ie

I.U – Close-out Report

- All works passed
- Re-works closed out
- Project sign-off reports
- Recommend release final payments

I.U – Close-out Report

This is the final report for BEC 007

Non-domestic:

XX Church – No Access

XX College – No Works lights, reworks completed on other measures.

XX Supervalu – reworks completed

Community Centre – pass

Domestic:

The overall pass rate is 80%.

The following are the inspection results:

5/7 passed December inspections

7/9 passed February inspections

2/2 passed re-inspections

Please see attached inspection reports for each project.

Thank you



Ireland's EU Structural Funds
Programmes 2007 - 2013

Co-funded by the Irish Government
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