

# Better Energy Communities 2016

*To support innovative delivery approaches at a community level*

Athlone – 29<sup>th</sup> June 2016  
Non-domestic projects

# Agenda

<b>TIME</b>	<b>TOPIC</b>	<b>SPEAKER</b>
10.00	Welcome	Madeline Hallinan
	<b>Domestic Projects</b>	
10.05	Information Flow	Madeline Hallinan
10.15	Domestic Technical Standards	Mat Mullen
11.00	Domestic Inspection Process	Siobhan Howarth
	<b>Q&amp;A</b>	
	<b>Non-domestic Projects</b>	
12.00	Information Flow	Madeline Hallinan
12.15	Non-domestic Technical Standards	Xavier Dubuisson
12.30	Non-domestic Inspection Process	Siobhan Howarth
13.00	Common inspection fails	Xavier Dubuisson
13.15	<b>Q&amp;A</b>	
13.30	Lunch	

- Support projects toward successful delivery
- Milestones explained
- Information required
- Inspection Process
- Learnings
- Questions / Clarifications

# Better Energy Communities 2016

	2016	2012-15
<b>Projects Funded</b>	38	261
Total Homes	2,646	
Energy poor homes	1,600	12,380
Energy Saved	68 GWh	239 GWh
Grant Support provided	€20M	€66M
Estimated project costs	€48M	€126M
Average Grant Support	42%	53%**

Grant Breakdown		
< 50,000	3-projects	
50,000-250,000	2- projects	
> 250,000	33- projects	

# Information Flow

---

All communication should be through;

- [bec@seai.ie](mailto:bec@seai.ie)
- PEP
- 01-808 2162



# BEC 2016 – Key Dates

---

- **June** Letter of Offer issued **and returned**
- **Heating Installer Workshop 13<sup>th</sup> July**
- **Monthly PM Progress Reports – July, Aug, Sept**
- **Advisory Inspection – Domestic, First Inspection – Non-domestic**
- **Completions of pre-BER's**
- **Payment Workshop / Clinic**
- **Interim Payments**
- **Scope Changes – 15<sup>th</sup> August**
- **Final Inspections – phased**
- **14<sup>th</sup> Oct** Project completion

**NB:** Please note SEAI will not be issuing project extensions in 2016

# Information Required

---

- Progress reports
- Schedule of completion dates
- Interim Payment request
  
- Domestic Inspection Requests
- Re-works
  
- Fuel Poor confirmation
- Project Completion Reports
  
- Energy Credits

# PM Milestones / Progress Reports

- Monthly – 3 per project, reminder email issued
- Log-in to PEP Portal as normal.
- Scroll to the “Active Projects” area

## ACTIVE PROJECTS

	Project Name	Project ID	Current Status	Project Type	Last Modified (days)	Recommended Grant Amount	Current Grant Amount	Creation Date	Messages
<input type="checkbox"/>	UAT Test 1	BEC/00084	Active	Better Energy Communities	315	50,000.00 EUR	50,000.00 EUR	05/03/2014	0 messages
<input type="checkbox"/>	UAT Release 2	BEC/00143	Active	Better Energy Communities	11	25,000.00 EUR	25,000.00 EUR	06/03/2015	0 messages
<input type="checkbox"/>	bec test14	BEC/00142	Active	Better Energy Communities	11	48.00 EUR	48.00 EUR	06/03/2015	0 messages
<input type="checkbox"/>	test110515	BEC/00169	Active	Better Energy Communities	4	6.00 EUR	6.00 EUR	11/05/2015	0 messages
<input type="checkbox"/>	Multiple Users Test 9	BEC/00173	Under Appeal	Better Energy Communities	99	6.00 EUR	6.00 EUR	12/05/2015	0 messages
<input type="checkbox"/>	New Age Project	ESF/00019	Active	TA for Initial Appraisal - Framework Stage 2	362	6,000.00 EUR	6,000.00 EUR	26/05/2014	0 messages
<input type="checkbox"/>	Eval Report Test 3	BEC/00101	Active	Better Energy Communities	363	331,930.00 EUR	331,930.00 EUR	30/06/2014	0 messages



# PM Milestones / Progress Reports

- Click on the “+” icon beside the project name, the screen will expand and both the “Financial Milestones” and new “Project Management Milestone” will be displayed.

☐ test110515	BEC/00169	Active	Better Energy Communities	4	6.00 EUR	6.00 EUR	11/05/2015	0 messages
Date	Milestone Name	Paid Amount	Recommended Amount	Payment Status	Paid Date	Payment Number		
11/05/2015	test		3.00 EUR	Awaiting signoff				
11/05/2015	test		3.00 EUR	Awaiting signoff				
Date	Milestone Name	Status	Download	View				
27/08/2015	BEC/00169 PM001	Open	<a href="#">Download Progress Report Template</a>	0 Reports				
30/08/2015	BEC/00169 PM002	Open	<a href="#">Download Progress Report Template</a>	0 Reports				
26/08/2015	BEC/00169 PM003	Off Target	<a href="#">Download Progress Report Template</a>	0 Reports				

# PM Milestones / Progress Reports

- Project Management Milestones are tied to the Progress Reports
- “Download Progress Report Template”



PROJECTS

Project Details - test110515 (BEC/00169)

**IMPORTANT: You must have Adobe Reader XI installed to complete application process.**  
Adobe Reader XI is available to download to your computer for free at:  
<http://get.adobe.com/uk/reader>

**IMPORTANT: Maximum file size of 17MB (per document/file)**

**STEP 1 - Download Request for Payment (PDF)**

   
Request for Payment Form    BEC Client Declaration

**STEP 2 - Attach Completed Progress Report**

**STEP 3 - Attach Completed Request for Payment**

**STEP 4 - Attach Completed Client Declaration**

**STEP 5 - Attach Grant Claim Workbook**

name    Date

est 9

3

ARY

- To submit , click on the “Project Name” and the file submission window will open.
- Attach Completed Progress Reports”

# PM Milestones / Progress Reports

---

- Sample progress report

# Financial Milestones

---

- Commitment dates have been set out in the Letter of Offer
- Please contact us by 4<sup>th</sup> July if you wish to amend any of these dates
  
- Additional Payment Workshops will be provided
- Financial Technical Workbooks to be issued shortly

# Non-Domestic Inspections & Completions

---

## First Inspection

### **Not advisory, will be treated as a final inspection**

- All projects will be asked to identify project by 15<sup>th</sup> July and commit to an inspection date
- About understanding the process

## Phased Handover / Inspections

- Progress Reports should set out completion dates for non-domestic projects
- Project Co-ordinator to confirm with BEC project is complete and ready for inspection
- Any measures that will be 'covered up' to be identified asap

# Non-Domestic Inspections & Completions

---

- SEAI inspector schedules inspection directly with Project Co-ord
- Inspection template issued listing measures to be inspected
- Inspector clarifies what documents are required eg commissioning certificates
- Knowledgeable person to be present at inspection
  
- Inspection results confirmed and issued by email
- 14-days to complete re-works and submit evidence to BEC
- Project Co-ordinator needs to sign off re-works completed on Inspection Report

# Non-domestic Energy Credits

---

**Credits will be awarded as per issued in technical workbook at Letter of Offer or amended LoO.**

SEAI will upload credits to ECMS by end of 2016 for non-domestic projects, once project completion report submitted and all inspections and re-works completed



## **Aug 19<sup>th</sup> Scope Change deadline**

Please submit any changes for review by this date

Changes notified after this cannot be guaranteed  
funding or energy credits

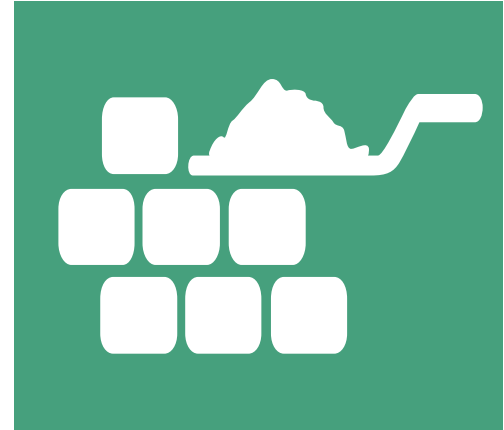




## SEAI website / BEC page under Funding banner

- Programme guidelines
- PEP user guide

## Technical Information to be submitted





All communication should be through;

- [bec@seai.ie](mailto:bec@seai.ie)
- PEP

*Thank-you*