

DEC Assessor Registration Form

1. Pre-qualification Criteria:

To register as a DEC assessor, candidates must first:

1. Be registered with SEAI as Non-Domestic BER Assessor
2. Have successfully completed a DEC Assessor Workshop delivered by SEAI

Completed applications should be returned to the BER Helpdesk.

Please ensure that you have read and fully understand this Registration Form before submitting a signed application to SEAI.

1a. Please provide your Non-Domestic BER Assessor Registration number:

1b. Please provide details of the DEC Assessor Workshop completed by you and delivered by SEAI:

- Workshop location;
- Date attended;

Please note that workshop attendance will be validated by SEAI.

2. Record Keeping Details:

- I agree to maintain records of DEC assessments carried out by me.

3. Declaration and Signature:

I have read and hereby accept, as a condition of registration as a DEC Assessor, the provisions of the Code of Practice for BER / DEC Assessors valid on today's date. I also agree to pay the DEC publication levies by direct debit. I also hereby accept that these fees paid to SEAI are non-refundable.

Name: _____

Signed: _____ **Date:** ____/____/____

4. Checklist:

Please ensure the following before submitting DEC Assessor application form to SEAI:

You are currently registered as a Non-Domestic BER Assessor and have provided a copy of your Non-Domestic BER Assessor number;

You have successfully completed DEC Assessor Workshop, delivered by SEAI;

All fields within the DEC Assessor registration form have been completed;

Your application form has been signed and dated.

Registration and Renewal Fees:

There is no registration fee to register with SEAI as a DEC Assessor. registration is on an annual basis and no renewal fee will be charged.

Publication Levy and Display Energy Certificates by DEC Assessors:

The Display Energy Certificate publication levy is published on SEAI's website:
https://www.seai.ie/register-with-seai/ber-assessor/Schedule_of_fees.pdf

Please Note: DEC Assessor are required to maintain their Non-Domestic BER Assessor registration as a condition of registration as a DEC Assessor.

Return information:

Email completed form to: info@ber.seai.ie or by post to
SEAI, PO Box 135 Cahirciveen, Co. Kerry

If you have any queries regarding the BER Scheme, please contact:

Telephone: 1890 734237

Email: info@ber.seai.ie

