**Schedule F - Communities Energy Grant Scheme 20\_\_
Beneficiary Confirmation of Grant Receipt [[1]](#footnote-1)**

**PRINT ON THE LETTERHEAD OF THE BENEFICIARY/BENEFICIARY ORGANISATION**

[DATE]

Sustainable Energy Authority of Ireland

3 Park Place

Hatch Street

Dublin

Co. Dublin

D02 FX65

**Re: Communities Energy Grant Scheme 20\_\_**

 Name of Project: [PROJECT NAME]

 Project Reference: [NUMBER]

 Grantee Name: [NAME]

 Beneficiary Name: [NAME]

 Beneficiary Address: [ADDRESS]

Dear Sir/Madam,

I am writing to confirm on behalf of [NAME OF BENEFICIARY/BENEFICIARY ORGANISATION/ HOMEOWNER] that:

1. I/ we confirm the Project Costs were [INSERT AMOUNT].
2. I/ we confirm that all works have been completed in relation to our element of the Project.
3. Cost of Retrofit Works Only (For Low Cost Loan Purposes) [INSERT AMOUNT]
4. I/ we acknowledge that we understand that we are eligible for a Grant to the value of [INSERT AMOUNT] from SEAI.
5. I/ we will if requested provide SEAI with access to the relevant property/properties for the purposes of inspections to be carried out by SEAI, to establish compliance with the Grant Agreement in accordance with section 6.2 of the Guidelines.

Yours sincerely,

Managing Director or 2 Directors

Duly authorised for and on behalf of

[NAME OF BENEFICIARY]

(Date)

Or

[Homeowner Name]

(Date)

1. This confirmation letter is required to be completed by all Beneficiaries including homeowners who are benefitting from the Grant. [↑](#footnote-ref-1)