**Letter of Support Template**

*(only required when SEC is not Lead Applicant or Project Coordinator, instructions are in italic)*

SEC Name

Address

Date

RE: Community Grant Application Title and Reference Number if available

To whom it may concern,

The letter is to confirm that SEC (Name) is participating in the project as referenced above.

We understand that this project aims to achieve the following:

1. Upgrade x buildings
2. Upgrade x homes
3. Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Our participation in this grant will include the following role(s):

*Please tick all that apply, or detail additional ones below.*

* Raising local awareness of grant opportunity
* Generating project/participant referrals
* Sharing Energy Master Plan in full or part for grant application
* Participating in project management duties on project
* Taking on a learning role in project
* Participating in impact assessment of project after completion e.g. surveys or workshops
* Involved in showcasing project to other communities so plan to host site visits, online workshops or develop case studies or other such communication tools as appropriate to the project
* Providing a community impact report at end of project
* Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(add as appropriate)*

We are participating in this project for the following reasons:

*Please tick all that apply, or detail additional ones below.*

* To help our immediate community achieve benefits (only applies where SEC and Community grant upgrades are in the same geographic location)
* To engage with the community and help get participation in our energy master plan
* To learn about community grant processes
* To develop local skills and knowledge
* For financial benefit (i.e. energy credits or PM fee or referral fee or other if applicable)
* General Interest
* Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(add as appropriate)*

Our community will be represented by the following people acting on behalf of our community in this project:

Name 1:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name 2:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Add as appropriate

It is hoped that our participation in this application will help further our SEC aims and we are willing to participate in a follow up survey of our experience in this project. (*this can be deleted*)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed on behalf of SEC (Name)

*This should be signed by the SEC Network Applicant or a member of the SEC Committee authorised to sign on behalf of the SEC*